

## **St. Mark's Episcopal Church**

### **Part-time Youth Minister**

#### **Job Summary**

St. Mark's Episcopal Church, Richmond, Texas, seeks a part-time youth minister for twenty hours per month. The youth minister will work to recruit and retain youth and develop them into active church members. The youth minister will be dedicated to developing, planning, organizing and leading programs for youth in grades 6-12. The youth minister will provide a balanced youth program including group activities, spiritual growth, discipleship with outreach to others as well as Christian fellowship.

#### **Responsibilities**

1. Develop, plan, organize and lead youth group activities
2. Develop and maintain rapport with the youth of the parish
3. Develop and maintain rapport with the parents and other family members to build trust and gain their support for the youth ministry
4. Maintain effective communication with the youth, families, the parish and the vestry regarding youth events and activities through calendars, emails, newsletters, announcements and use of a variety of social media
5. Coordinate, promote and participate in St. Mark's youth activities with Diocesan and Convocational events
6. Develop a rapport and working relationship with other youth ministers in the diocese with special attention given to those at Calvary in Richmond and Holy Cross in Sugar Land
7. Strive to recruit new youth members from our community by broad outreach, invitation and advertising using a wide variety of techniques and platforms including social media, print, text, phone, etc.
8. Work with the rector and staff in the developing, planning, organizing and leading youth group activities
9. Develop rapport and a cooperative working relationship with church volunteers
10. Develop and adhere to a budget
11. Follow all Safe Guarding God's Children guidelines and mandates

#### **Personal Qualifications**

1. Deep faith in Christ with spiritual dedication to prayer, study and worship
2. Understanding of scripture, background and familiarity with the Episcopal Church
3. Demonstrates a desire to work with and developing relationships with the youth
4. Willingness to develop a healthy relationship with parents
5. Committed to working well with others including the rector, staff, volunteers

6. Undergraduate degree preferred, but not required
7. Youth ministry leadership preferred, but not required
8. Demonstrates good work ethics as a pursuit of excellence such as being conscientious, self-motivated, prompt, showing respect for others, etc.
9. Good organizational and communication skills especially comfortable speaking in front of a group
10. Good at communication via technology such as email, texts, social media, etc.

## **Contact**

Interested individuals should contact the Rev. Susie Comer, Rector at

[scomer@stmarksfortbend.org](mailto:scomer@stmarksfortbend.org)